ZOMBA CITY COUNCIL

INVITATION FOR BIDS

NATIONAL COMPETITIVE BIDDING

DATE OF ISSUE OF BID DOCUMENTS: 22nd NOVEMBER, 2025

1. Zomba City Council has budgeted funds from Local Revenue 2025/26 financial year budget and intends to use these funds for the procurement of Works Contract as below:

Lot No.	Project Name	Procurement No.	Category and Registered Board
1	Completion of Commercial shops along Namiwawa road	ZCC/Local Revenue/2025-2026/01	NCIC in Building: 5 Billion category

2. The Chairperson, Internal Procurement and Disposal Committee of Zomba City Council now invites sealed Bids from eligible and and qualified Local Contractors registered as in the table above for Construction Works mentioned above.

3. Bidding will be conducted in accordance with the open tendering procedure under **National Competitive Bidding (NCB)** contained in the Public Procurement and Disposal of Assets act (2025) of the Government of Malawi.

4. A complete set of bidding documents in **English** may be purchased by interested Bidders upon payment of non-refundable fee of **MK 25,000.00** to the address below **(7a)** and payment will be in cash to be deposited to the following account: **Zomba City Council, Development Account No. 0001005098811, National Bank of Malawi.**

5. Completed bids in sealed envelopes clearly marked with the description of works and reference number should be delivered and deposited at the address below **(7b)** before **10:00 hour's** local time. Electronic bidding will not be permitted. Late bids will be rejected and returned unopened. Bids will be opened in the presence of bidders or their representatives who choose to attend at the address below (**7c**) at **10:00** hour's local time on **Friday, 12th December, 2025**. All bids must be accompanied by a duly signed **Bid Securing Declaration form.**

7. The addresses referred to above are:

a. Address for Purchasing, Inspection and Issuing of Bidding documents:
Zomba City Council,
2nd Floor, Room 27
Nkulichi Road
P.O Box 43
Zomba
Malawi
Tel: 01 524 157

b. Address for Submission of documents:
ATT: The Chairman, Internal Procurement and Disposal Committee
Zomba City Council,
2nd Floor, Room 27
Nkulichi Road
P.O Box 43
Zomba
Malawi

c. Address for Opening of Bids
Zomba City Council,
CIVIC OFFICE CHAMBER
Nkulichi Road
P.O Box 43
Zomba
Malawi